

Content:

1-Introduction.

2 -School Vision, Mission, and Goals.

3 - School Values.

4 - Expected Students' Behavior.

5 - Student Rights.

6 - Student Responsibilities

7 -Student Absence Policy / Leave Laws

Introduction:

Dear students and parents,

Ebla International School seeks to prepare students who are capable of keeping up with developments and facing the challenges we are witnessing by providing high-quality education and ensuring a safe and stimulating learning environment through a competent administrative and teaching staff whose goal is to elevate students' performance.

As the school administration, we value maintaining a strong relationship with parents in order to collaborate

between the home and the school, and to ensure that the school's vision, mission, and educational goals are clear to everyone. Therefore, this guide has been issued, which includes policies and systems that ensure discipline and effectiveness in the educational process.

Our school values the exceptional relationship between it and the parents, as cooperation is the basis for success and coordination among all the parties that make up the educational process and contribute to social integration and development in all aspects.

Your participation and cooperation with us in adhering to the regulations and rules in this guide achieve success and continuous improvement in the school's operations. We hope that Allah will grant us success in achieving our goals and reaching our desired destination together.

Ebla International School's Vision:

Preparing a distinguished generation academically and scientifically, rooted in its culture, and proud of its identity and who is also able to Keep pace with the challenges of the twenty-first century.

Ebla International School's Mission:

Providing a stimulating environment to prepare a generation capable of learning and creativity, adhering to its authenticity, in the context of active community participation.

General Objectives of Ebla International School:

- 1- Instilling supreme values in the students' conscience and enabling them to apply them in their practical and scientific life.
- 2- Developing students' personalities by equipping them with 21st-century skills.
- 3- Developing students' language skills in Kurdish, Arabic and English.
- 4- Utilizing information technology and communication tools to serve educational work.
- 5- Making learning more enjoyable.
- 6- Serving the local community through the school's experiences and activities.

School Values:

Ebla International School aims to create an excellent educational environment and promotes supportive social values within this environment.

Some important values of them are:

- 1- Collaboration and Respect: Encouraging solidarity among the staff to foster tolerance and solidarity between the school and students.
- 2- Awareness and Ambition: Boosting students' morale to achieve their goals with awareness, courage, and high spirits.
- 3- Gracious Ethics: whereas promoting noble virtues is our supreme objective.
- 4- Respect for Laws and Systems: Instilling discipline, honesty, order, and involving everyone in adhering to them.

Expected Students' Behavior at Ebla International School:

Behavior includes verbal statements and physical actions that students exhibit during their time at school.

Students are expected to:

- 1- Display socially acceptable behavior aligned with customs and traditions, and show commitment to discipline at school and to good manners in general.
- 2- Avoid behavioral problems or violations that hinder the desired goals.
- 3- Arrive early to school.
- 4- Adhere to the school uniform.
- 5- Not be absent from school without an acceptable excuse.
- 6- Maintain a positive relationship with teachers, supervisors, and all staff members.
- 7- Take care of school property and the property of others.

Student's Rights:

- 1-The right to be treated with respect and appreciation by individuals in the school community.
- 2-The right to receive quality education that enables them to utilize their capabilities to the fullest extent.
- 3-The right to be in a safe and conducive environment.
- 4-Students are entitled to fair treatment, characterized by equality with their peers.
- 5-The right to participate in school events and activities.
- 6-The right to repeat exams in case of absence with an acceptable excuse.

The right to be honored, supported, and encouraged for excellence and discipline by the school administration.

Student's Responsibilities:

- 1-Respecting the school's staff, teachers, supervisors, and students.
- 2-Attendance and punctuality in accordance with the specified schedules and obtaining permission for

leaving the school premises or being out of the classroom.

3- Maintaining cleanliness and tidiness and taking care of the school's facilities and equipment within their capacity.

4- Respecting the privacy of others and not interfering in their affairs.

5- Personal hygiene and keeping school materials clean.

Student attendance policy:

Preventive measures for student absences:

1- Daily close monitoring of absences for all students.

2- Raise students' awareness about the impact of absence on academic performance.

Procedures taken for student absence:

1- Contact the student's parents by phone and provide acceptable excuses supported by official documents.

If the student exceeds the allowed number of absences, they may face penalties such as being deprived of exams, in accordance with the applicable laws.

Permission regulations:

Students are allowed to leave the school premises in the following cases:

- 1- Presenting a prearranged medical appointment.
- 2- Feeling tired or unwell after being referred to the school nurse to assess their need to leave.
- 3- Leaving the school premises with their parents or with the permission of their parents.